

This document is for preview purposes only to help prepare your regional ATP application before submitting it on the online intake form.

All applications must be submitted through the application portal: <https://www.surveymonkey.com/r/ATPCycle7RegionalApplication>



METROPOLITAN TRANSPORTATION COMMISSION

2025 Regional Active Transportation Program Cycle 7 Supplemental Application

ATP Cycle 7 Supplemental Project Application

In addition to the [Statewide ATP Application](#), applicants applying for regional competitive ATP funds must include answers to these supplemental questions to be eligible for regional ATP funds. A complete application must also include:

- A cover letter on agency letterhead signed by the applicant's Chief Executive Officer or other officer authorized by the applicant's governing board
- A PDF copy of the electronic project programming request (ePPR) form
- A copy of the complete streets checklist

All applications considered by MTC must also have been submitted through the statewide competitive program using the electronic application and be received by MTC no later than June 17, 2024. Additional information on the MTC regional competitive ATP is available at mtc.ca.gov/atp.

PROJECT INFORMATION

* Applicant Agency

* Applicant Contact Email

* Project Title

* ATP Amount Requested

* Total Project Cost

* Cover letter on Agency letterhead signed by the applicant's Chief Executive Officer or other officer authorized by the applicant's governing board.

If the proposed project is implemented by an agency other than the project sponsor, documentation of the agreement between the two entities must be included. If proposing matching funds, the letter should include confirmation that these matching funds are available for the proposed project.

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PROJECT SCREENING CRITERIA

BENEFIT TO REGION'S EQUITY PRIORITY COMMUNITIES

The MTC region has adopted a measure to define Disadvantaged Communities, which is known as Equity Priority Communities (EPC). [Click here to view an online map](#). For more information, refer to page 5 of the Regional Competitive Cycle 7 ATP Guidelines (MTC Resolution No. 4633), Attachment A (see mtc.ca.gov/atp).

Benefit to the region's Equity Priority Communities (this question will be used to determine if the region meets the state 25% programming goal for projects that benefit disadvantaged communities)

* Does the project significantly benefit an MTC Equity Priority Community?

Yes

No

If yes, describe the benefit to an Equity Priority Community, including a map showing proximity to the EPC as an attachment to this question.

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LOCAL MATCH REQUIREMENT

The local match requirement for the regional ATP is 11.47%, which differs from the Statewide ATP. However, no local match is required for projects benefiting an Equity Priority Community, stand-alone non-infrastructure projects, or safe routes to schools projects. As an added provision, a project sponsor may request the local match requirement be waived for the construction phase of an infrastructure project if the pre-construction phases are entirely funded using non-federal and non-ATP funds. This provision minimizes the number of federalized phases requiring an E-76 through Caltrans Local assistance.

* Does the project request the 11.47% match requirement be waived?

Yes

No

If yes, under what category (1-4) are the match requirements waived?

1. Project benefits a disadvantaged community or an Equity Priority Community

2. Project is a stand-alone non-infrastructure project

3. Project is a Safe Routes to School project

4. Project's pre-construction phases are funded by non-federal and non-ATP funds

If you selected option 4, please identify the fund source and indicate which pre-construction phases are funded by non-federal and non-ATP funds.

PROGRAMMING AND DELIVERABILITY

ATP projects must be federal-aid eligible, while project requests \$1 million and under will be prioritized for state-only funding. Exceptions may be granted case-by-case, subject to the availability of federal/state funding. Additionally, all projects selected for Regional Competitive Cycle 7 ATP funds must comply with MTC Resolution No. 3606 Regional Delivery Deadlines and Policies (see <http://mtc.ca.gov/our-work/fund-invest/federal-funding/project-delivery>). Note that projects deemed undeliverable within the timeframe of ATP Cycle 7 will receive a five-point penalty (see "Additional Project Evaluation Criteria").

* Please indicate the type of ATP funding you are requesting

100% Federal Funds

100% State-Only Funds

Combined State & Federal Funds

If you selected 100% State-Only funds, please explain why you are unable to use federal funds.

CONSISTENCY WITH OBAG 3 LOCAL LAND-USE LINKAGES

Jurisdictions (cities and counties) must adopt and have certified by the California Department of Housing and Community Development (HCD) a general plan housing element for the 2023-2031 RHNA by December 31, 2024. Jurisdictions must have a certified general plan housing element to be eligible for future regional ATP cycles until they comply.

Project sponsors must also meet the OBAG Local Road Safety Plan Policy. Cities and counties must adopt a Local Road Safety Plan (LRSP) or equivalent safety plan and supply documentation that the jurisdiction(s) in which the project is located meets the OBAG 3 Local Road Safety Plan Policy by December 31, 2023. Jurisdictions without an adopted LSRP or equivalent safety plan will be ineligible to compete in the ATP until they comply.

* Is your agency's general plan housing element certified by the California Department of Housing and Development, or do you anticipate receiving the certification by December 31, 2024?

- Yes
- No
- N/A - Applicant agency is not a city or county

If you selected no, please explain why

* Please upload a copy of your agency's Local Road Safety Plan (LRSP) or equivalent safety plan and supply documentation that the jurisdiction(s) in which the project is located meets the OBAG 3 Local Road Safety Plan Policy.

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TRANSIT AGENCY COORDINATION REQUIREMENT

Applicants must demonstrate coordination with affected transit operators. Projects that do not impact transit operations should indicate "no." Otherwise, an application may be disqualified based on lack of coordination with affected transit operators.

* Does the project impact local transit operations?

Yes

No

If yes, provide a letter of support or discussion demonstrating coordination with the affected transit operators.

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REGIONAL EVALUATION CRITERIA

MTC has elected to change the statewide application's scoring point value for Disadvantaged Communities, assigning the value to 60% of the statewide scoring value. Twenty percent of the statewide scoring value will be awarded for projects identified in an approved Community-Based Transportation Plan (CBTP) or similar, and the remaining 20% to projects within a jurisdiction with a Vision Zero or Bike and Pedestrian Safety Policy or Plan in Question 7. Refer to page 6 of the Regional Competitive Cycle 7 ATP Guidelines, Attachment A for more information (see <http://mtc.ca.gov/atp>).

COMMUNITY-BASED TRANSPORTATION PLANS | (0 to 2 points)

To receive Community Based Transportation Plan (CBTP) points, the project must be located in or benefit an Equity Priority Community under the current definition as of June 17, 2024, or the revised application due date, whichever is later.

* Is the project identified in a completed Community Based Transportation Plan (CBTP)?

Yes

No

If yes, include a map showing proximity to the CBTP study area.

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VISION ZERO OR BIKE & PEDESTRIAN SAFETY POLICY OR PLAN | (0 to 2 points)

To receive Vision Zero points, the project must be located in a jurisdiction (cities and counties) with a formally adopted Vision Zero, Bike, and Pedestrian Safety Policy, or Local Road Safety Plan as of June 17, 2024, or the revised application due date, whichever is later.

* Is the project identified in a jurisdiction(s) with a formally adopted Vision Zero or Bike Pedestrian Safety Policy?

Yes

No

If you selected "yes," please upload documentation of the adopted policy

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CONSISTENCY WITH REGIONAL PRIORITIES AND PLANNING EFFORTS | (0 to 7 points)

Applicants shall describe the project's consistency with previously-approved regional priorities, and how the project meets Plan Bay Area's objective to meet SB 375 commitments. Points will be awarded for the degree of the proposed project's consistency with regional priorities and will be evaluated by MTC staff. Refer to page 9 of the Regional Competitive Cycle 7 ATP Guidelines, Attachment A, for examples (see <http://mtc.ca.gov/atp>).

Projects will be evaluated on the following scale:

- Projects that substantially meet regional priorities: 6-7 points
- Projects that moderately meet regional priorities: 3-5 points
- Projects that minimally meet regional priorities: 1-2 points
- Projects that do not meet regional priorities: 0 points

* Describe how the project is consistent with regional priorities or helps the region to achieve regional priorities.

COMPLETION OF APPROVED ENVIRONMENTAL DOCUMENT | (0 or 3 points)

Applications that provide evidence of an approved environmental document consistent with the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) will receive additional points. Only CEQA documentation is required if requesting state-only funding. Refer to page 9 of the Regional Competitive Cycle 7 ATP Guidelines, Attachment A, for acceptable forms of evidence (see <http://mtc.ca.gov/atp>).

* Is the project a stand-alone non-infrastructure project or planning project? If yes, full points will be awarded.

Yes

No

* Have you completed the environmental clearance for the project?

Yes

No

If you selected "yes" for environmental clearance, please upload documentation of CEQA and NEPA clearance.

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OTHER EVALUATION FACTORS | (0 or -2 or -5 points)

Note that the Bay Area County Transportation Agencies (CTAs) will determine the consistency of the project with adopted countywide transportation plans, goals, or other plans. Projects deemed inconsistent with these plans and goals will receive a two-point penalty. Additionally, projects that the evaluation committee deems undeliverable within the timeframe of ATP Cycle 7 will receive a five-point penalty. Refer to pages 9 and 10 of the Regional Competitive Cycle 7 ATP Guidelines, Attachment A, for additional information regarding these other evaluation factors (see <http://mtc.ca.gov/atp>).



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Electronic Project Programming Request (ePPR) Form Upload

* Project sponsors must submit an electronic Project Programming Request (ePPR) form from CalSMART. To complete the form, please go to <https://calsmart.dot.ca.gov> and upload a copy.

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Complete Streets Checklist Upload

* Project sponsors must submit a [Complete Streets Checklist](#) to be eligible for the ATP. The checklist is not required for Planning or Non-Infrastructure only applications. Please complete the checklist and upload a copy or screenshot of the submission confirmation.

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2025 Active Transportation Program Application Statewide Component

All applications considered by MTC must also have been submitted to the statewide competitive program using the [electronic application](#). MTC staff will obtain a copy of your application from the CTC after the application deadline.

* Please confirm you submitted an application to the statewide component of the ATP for this project.

Yes

No