METROPOLITAN TRANSPORTATION COMMISSION

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Yerba Buena Conference Room, 1st Floor

MEETING AGENDA

Date: Wednesday, November 4, 2026 | **Time:** 9:40 a.m.

Administration Committee

Chair: Gina Papan
Vice Chair: Amber Manfree
Clerk: Carsie Bonner

The Administration Committee is scheduled to meet at 9:40 a.m. or immediately following the preceding meeting, whichever occurs later. This meeting shall consist of a simultaneous teleconference call at the following location(s):
100 Santa Rosa Ave, Santa Rosa, CA 95404
Napa County Executive Office at 1195 Third Street, Suite 310, Napa, CA 94559

Meeting attendees may opt to attend in person for public comment and observation at 375 Beale Street, Board Room (1st Floor). In-person attendees must adhere to posted public health protocols while in the building. The meeting webcast will be available at https://mtc.ca.gov--/whats-happening/meetings/live-webcasts. Members of the public are encouraged to participate remotely via Zoom at the following link or phone number.

Members of the public participating by Zoom wishing to speak should use the “raise hand” feature or dial *9. When called upon, unmute yourself or dial *6. In order to get the full Zoom experience, please make sure your application is up to date.

Attendee Link: https://bayareametro.zoom.us/j/82849654048

iPhone One-Tap: US:
+16699006833,,82849654048# US (San Jose)
+14086380968,,82849654048# US (San Jose)
Join by Telephone (for higher quality, dial a number based on your current location) US:
888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)
Webinar ID: 828 4965 4048
International numbers available: https://bayareametro.zoom.us/u/kbgE8cfoEX

Detailed instructions on participating via Zoom are available at:
https://bayareametro.zoom.us/u/kdR1hznEgA
https://mtc.ca.gov--/how-provide-public-comment-board---meeting-zoom

Members of the public may participate by phone or Zoom during the meeting. In order to be posted to the meeting's web page and circulated to committee members prior to the meeting, written comments must

Roster

Gina Papan
Chair

Amber Manfree
Vice Chair

Margaret Abe-Koga
Myrna Melgar
Belia Ramos
Victoria Fleming
Nate Miley
Libby Schaaf*
Barbara Lee
Doanh Nguyen*

**Non-Voting Members*

Agenda

1. Call to Order / Roll Call / Confirm Quorum

A quorum of the Administration Committee shall be a majority of its voting members (5).

2. Chair's Report

3. Consent Calendar

3a. Approval of the Administration Committee October 14, 2026, Meeting Minutes. 26-2214

Action: Committee Approval

Attachments:

- 3a_26-2214_11-04-2026_Administration_Draft_Minutes_.pdf

3b. Contract Amendment — Regional Housing Technical Assistance — Baird + Driskell d/b/a Community Planning Collaborative ($200,000) 26-2059

Action: Committee Approval

Presenter(s): Manuel Avalos

Attachments:

- 3b_26-2059_Contract_Amendment_RHTA_Extension.pdf

3c. MTC Investment Report - September 2026 (Unaudited) 26-2213

Action: Information

Presenter(s): Natalie Perkins

Attachments:

- 3c_26-2213_1_Summary_Sheet_Investment_Report_September_2026.pdf
- 3c_26-2213_2_Attachment_A_Investment_Report_September_2026.pdf

3d. **Fiscal Year (FY) 2027 Metropolitan Transportation Commission (MTC) Statement of Revenues and Expenditures for the Period Ended September 30, 2026 (Unaudited)** 26-2248

Action: Information

Presenter(s): Derek Hansel

Attachments:

- 3d_26-2248_1_Summary_Sheet_Statement_Revenues_September_2026.pdf
- 3d_26-2248_2_Attachment_A_MTC_MFR_September_2026.pdf

3e. **International Travel Request: California–Japan Housing Innovation Delegation** 26-2306

Action: Committee Approval

Presenter(s): Andrew Fremier

Attachments:

- 3e_26-2306_International_Travel_Requests_Japan_2026.pdf

4. Public Comment / Other Business

Commissioners and members of the public participating by Zoom wishing to speak should use the "raise hand" feature or dial *9. When called upon, unmute yourself or dial *6.

5. Adjournment / Next Meetings:

The next regular meeting of the Administration Committee is scheduled to be held at the Bay Area Metro Center, 375 Beale Street, San Francisco on Wednesday, December 9, 2026 at 9:40 a.m. Any changes to the schedule will be duly noticed to the public.

Public Comment: The public is encouraged to comment on agenda items at meetings by completing a request-to-speak card (available from the Clerk) and passing it to the Clerk. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the meeting body may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site (mtc.ca.gov) for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章：MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

Acceso y el Titulo VI: La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Attachments are sent to meeting body members, key staff and others as appropriate. Copies will be available at the meeting.