

# Bay Area Headquarters Authority (BAHA)

June 26, 2024

Agenda Item 3b - 24-0739

## Contract Amendment – Bay Area Metro Center Design Services:

Perkins + Will, Inc. (\$100,000)

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### Subject:

Authorization to negotiate and enter into a contract amendment in an amount not to exceed \$100,000 with Perkins + Will, Inc. (“Perkins + Will”) to perform design consulting services at the Bay Area Metro Center (BAMC) located at 375 Beale Street, San Francisco (Bay Area Metro Center).

### Background:

On June 26, 2019, after a competitive procurement, this Authority authorized a contract with Perkins + Will under the 2018-2021 on-call Building Architectural & Engineering Services Bench to provide architectural, structural, mechanical, electrical, plumbing, and audio-visual design consulting services for the reconfiguration and expansion of Multipurpose Rooms 100 and 107, Warming Kitchen 174 into adjoining IT Support Room 172, and conversion of the PG&E vault room in an amount not to exceed \$300,000. In June 2021, the term of the contract was extended through June 30, 2023 andn 2023, the contract was amended under Executive Director Authority to add an additional \$200, 000 and extend the term of the contract to December 31, 2024.

The proposed amendment would add an additional \$100,000 for a total new contract not to exceed amount of \$600,000 to perform design consulting services for the remainder of the reconfiguration project. Funds for this contract amendment are included in the FY 23-24 Capital Building Improvement Project Budget.

Attachment A includes a summary of Perkins + Will’s and its subcontractors’ small business and disadvantaged business enterprise status.

### Issues:

None.

**Recommendation:**

Staff recommends that the Authority authorize the Executive Director or designee to negotiate and enter into a contract amendment in an amount not to exceed \$100,000 for a total new contract not to exceed amount of \$600,000 for design consulting services for the remainder of the reconfiguration project.

**Attachments:**

- Attachment A - Small and Disadvantaged Business Enterprise Status
- Request for Committee Approval – Summary of Proposed Contract Amendment

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Nick Roethel

**Attachment A**

Small and Disadvantaged Business Enterprise Status

|                  |   | DBE* Firm |                |    | SBE** Firm |                |    |
|------------------|---|-----------|----------------|----|------------|----------------|----|
| Firm Name        | Role on Project   | Yes       | If Yes, List # | No | Yes        | If Yes, List # | No |
| Prime Contractor | Perkins + Will, Inc.  |           |                | X  |            |                | X  |
| Subcontractor    | Holmes Structures   |           |                | X  |            |                | X  |
| Subcontractor    | Randall/Lamb/Associates dba<br>Randall Lamb Associates Inc. |           |                | X  | X          | 1739950        |    |
|                  |   |           |                |    |            |                |    |
|                  |   |           |                |    |            |                |    |
|                  |   |           |                |    |            |                |    |

\*Denotes certification by the California Unified Certification Program (CUCP).

\*\*Denotes certification by the State of California.

## REQUEST FOR COMMITTEE APPROVAL

### Summary of Proposed Contract

Work Item No.: 9160

Consultant: Perkins + Will, Inc.  
San Francisco, CA

Work Project Title: Professional Design Services

Purpose of Project: Provide property management services for 375 Beale Street

Brief Scope of Work: Perform design services for the reconfiguration of the existing multipurpose rooms, warming kitchen, and vault

Project Cost Not to Exceed: This amendment: \$100,000  
Current contract amount before this amendment: \$500,000  
New contract not to exceed amount: \$600,000

Funding Source: BAHA FY 23-24 Capital Building Improvement Project Budget

Fiscal Impact: Funding is subject to approval of the BAHA FY 2023-2024 budget

Motion by Authority: That the Executive Director is authorized to negotiate and enter into a contract amendment not to exceed \$100,000 with Perkins + Will, Inc. for professional design services as described above and in the Bay Area Headquarters Authority Summary Sheet dated June 26, 2024, and the Chief Fiscal Officer (CFO) is directed to set aside funds in the amount of \$100,000 for such contract amendment, subject to the approval of the BAHA FY 2023-24 budget.

BAHA Chair:

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Alfredo Pedroza

Approved:

Date: June 26, 2024