



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

Federal D. Glover, Chair Jeannie Bruins, Vice Chair

*Carol Dutra-Vernaci, Nick Josefowitz, Gina Papan,
Hillary Ronen, Libby Schaaf, Amy R. Worth
Non-Voting Member: Tony Tavares*

Wednesday, May 8, 2019

9:35 AM

Board Room - 1st Floor

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 6 - Commissioner Bruins, Chair Glover, Commissioner Josefowitz, Commissioner Papan, Commissioner Ronen and Commissioner Worth

Absent: 2 - Commissioner Dutra-Vernaci and Commissioner Schaaf

Non-Voting Member Absent: Commissioner Tavares

Ex Officio Voting Members Present: Commission Chair Haggerty and Commission Vice Chair Pedroza

Ad Hoc Non-Voting Members Present: Commissioner Giacomini, Commissioner Halsted, Commissioner Mackenzie, and Commissioner Spering

2. Consent Calendar

Approval of the Consent Calendar

Upon the motion by Commissioner Bruins and the second by Commissioner Worth, the Consent Calendar was unanimously approved by the following vote:

Aye: 6 - Commissioner Bruins, Chair Glover, Commissioner Josefowitz, Commissioner Papan, Commissioner Ronen and Commissioner Worth

Absent: 2 - Commissioner Dutra-Vernaci and Commissioner Schaaf

2a. [19-0337](#) Minutes of the April 10, 2019 meeting

Action: Committee Approval

2b. [19-0230](#) Contract Amendment - StreetSaver® Software Development, Maintenance, and Support: DevMecca.com, LLC (\$300,000)

Action: Committee Approval

Presenter: Sui Tan

2c. [19-0394](#) MTC Resolution No. 4373 - MTC Agency FY 2019-20 Pay Schedules

Action: Commission Approval

Presenter: Robin James

2d. [19-0405](#) International Travel Request

Action: Committee Approval

Presenter: Andrew Fremier

Commissioner Papan requested that staff report to the Committee on highlights of the trip outlined in the International Travel Request.

3. Approval

3a. [19-0284](#) MTC Resolution No. 4370 - FY 2019-20 Overall Work Program (OWP), Planning Certification, and Authorization for Execution of Agreements for Federal and State Planning Grants.

A request for approval of the FY 2019-2020 OWP, which guides the collaborative metropolitan transportation planning process involving MTC, ABAG, Caltrans, and other local transportation partners and for authorization to enter into agreements for transportation planning funds.

Action: Commission Approval

Presenter: Brian Mayhew

Upon the motion by Commissioner Worth and the second by Commissioner Ronen, the Committee unanimously approved the referral of MTC Resolution No. 4370 - FY 2019-20 Overall Work Program to the Commission for approval. The motion carried by the following vote:

Aye: 6 - Commissioner Bruins, Chair Glover, Commissioner Josefowitz, Commissioner Papan, Commissioner Ronen and Commissioner Worth

Absent: 2 - Commissioner Dutra-Vernaci and Commissioner Schaaf

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on June 12, 2019 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.