



# Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Administration Committee

### *Committee Members:*

*Federal D. Glover, Chair    Cindy Chavez, Vice Chair  
Margaret Abe-Koga, Nate Miley, Gina Papan, David Rabbitt,  
Hillary Ronen, Amy Worth  
Non-Voting Member: Dina El-Tawansy*

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Wednesday, July 13, 2022

9:40 AM

REMOTE

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### Call Meeting to Order

#### 1. Roll Call / Confirm Quorum

**Present:** 6 - Commissioner Abe-Koga, Commissioner Miley, Commissioner Papan,  
Commissioner Rabbitt, Commissioner Ronen and Commissioner Worth  
**Absent:** 2 - Vice Chair Chavez and Chair Glover

Non-Voting Member Absent: Commissioner El-Tawansy

Ex Officio Voting Members Present: Commission Chair Pedroza and Vice Chair Josefowitz

Ad Hoc Non-Voting Members Present: Commissioner Giacomini and Commission Sperring

#### 2. Consent Calendar

**Upon the motion by Commissioner Worth and seconded by Commissioner Rabbitt, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 6 - Commissioner Abe-Koga, Commissioner Miley, Commissioner Papan,  
Commissioner Rabbitt, Commissioner Ronen and Commissioner Worth

**Absent:** 2 - Vice Chair Chavez and Chair Glover

**2a.**    [22-1028](#)    Minutes of the June 8, 2022 meeting

**Action:** Committee Approval

**2b.**    [22-1048](#)    Contract - Priority Conservation Area Refresh: Wallace Roberts & Todd,  
LLC (\$274,973)

**Action:** Committee Approval

**Presenter:** Chirag Rabari

- 2c. [22-1054](#) Funding Agreement Amendment - Regional Planning Coordination, Adapting to Rising Tides Program and Resilience Planning: Bay Conservation and Development Commission (\$453,020)  
*Action:* Committee Approval  
*Presenter:* Michael Germeraad
- 2d. [22-1055](#) Contract - Leadership Coaching and Development: Ace-Up, Inc (350,000)  
*Action:* Committee Approval  
*Presenter:* Alex Prestia
- 2e. [22-1056](#) Purchase Orders and Contracts - Copy/Print/Scan/Plot Services: Canon Financial Services, Inc. and Canon Solutions America, Inc. (\$2,449,425)  
*Action:* Committee Approval  
*Presenter:* Prashant Jawalikar

### 3. Information

- 3a. [22-1047](#) Small Business Enterprise (SBE) and Disadvantaged Business Enterprise (DBE) Program Update
- Staff will present an update to Committee on the performance of the SBE and DBE Programs. Details will be provided on commitments and payments to SBEs/DBEs under the SBE and DBE Programs during the period of April 1, 2021 through March 31, 2022 and on the MTC outreach plans for these programs.
- Action:* Information  
*Presenter:* Michael Brinton

### 4. Public Comment / Other Business

Anne Olivia Eldred was called to speak and spoke regarding the presentation associated with agenda item 3a.

### 5. Adjournment / Next Meeting

**The next meeting of the Administration Committee is scheduled to be held on Wednesday, September 14, 2022 remotely and by webcast. Any changes to the schedule will be duly noticed to the public.**

**The Administration Committee will not meet during the month of August.**