



Metropolitan Transportation Commission

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Minutes - Final

Administration Committee

Committee Members:

*Federal D. Glover, Chair Cindy Chavez, Vice Chair
Margaret Abe-Koga, Nate Miley, Gina Papan, David Rabbitt,
Hillary Ronen, Amy Worth
Non-Voting Member: Dina El-Tawansy*

Wednesday, October 12, 2022

9:40 AM

REMOTE

Call Meeting to Order

1. Roll Call / Confirm Quorum

Present: 7 - Commissioner Abe-Koga, Vice Chair Chavez, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Ronen and Commissioner Worth
Absent: 1 - Commissioner Rabbitt

Non-Voting Member Absent: Commissioner El-Tawansy

Ex Officio Voting Member Present: Commission Chair Pedroza and Vice Chair Josefowitz

Ad Hoc Non-Voting Members Present: Commissioner Canepa, Commissioner Fleming, Commissioner Giacomini and Commission Spering

2. Consent Calendar

Vice Chair Chavez recused herself from agenda item 2g citing Government Code Section 84308.

Upon the motion by Commissioner Worth and seconded by Commissioner Ronen, the Consent Calendar was approved by the following vote:

Aye: 7 - Commissioner Abe-Koga, Vice Chair Chavez, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Ronen and Commissioner Worth

Absent: 1 - Commissioner Rabbitt

2a. [22-1358](#) Minutes of the September 14, 2022 meeting

Action: Committee Approval

Attachments: [2a_22-1358_09-14-2022_Administration_Draft_Minutes_v1.pdf](#)

2b. [22-1401](#) Contract Amendment - Organizational Assessment and Consulting: Bell Burnett & Associates (\$155,000)

Action: Committee Approval

Presenter: Derek Hansel

Attachments: [2b 22-1401 Organizational Assessment Consulting Contract Amendment.pdf](#)

- 2c.** [22-1430](#) Contract Amendment - StreetSaver® Software Development, Maintenance, and Support: DevMecca.com, LLC (\$6,000,000)

Action: Committee Approval

Presenter: Sui Tan

Attachments: [2c 22 1430 StreetSaver Software Development Maintenance Support Contract Amendment.pdf](#)

- 2d.** [22-1455](#) Purchase Order Amendment - Annual Licensing Agreement: Carahsoft Technology Corporation (\$645,000)

Action: Committee Approval

Presenter: Kearey Smith

Attachments: [2d 22 1455 Annual Licensing Agreement Purchase Order.pdf](#)

- 2e.** [22-1480](#) International Travel Request

Action: Committee Approval

Presenter: Aaron Priven, Jay Stagi, and Laura Krull

Attachments: [2e 22-1480 International Travel Requests.pdf](#)

- 2f.** [22-1453](#) MTC Resolution No. 4546. Delegation of Authority Regarding Settlement of Claims and Lawsuits and Contracts for Legal Services

Action: Commission Approval

Presenter: Andrea Visveshwara

Attachments: [11b 22-1453 MTC Reso 4546 Authorizing Settlement of Claims.pdf](#)

- 2g.** [22-1454](#) Supplement to the Master Funding Agreement with the Peninsula Corridor Joint Powers Board (Caltrain) for the Diridon Integrated Station Concept Preliminary Business Case (\$2,000,000)

Action: Committee Approval

Presenter: Kara Vuicich

Attachments: [2g 22-1454 Funding Distribution for Diridon Integrated Station Concept.pdf](#)

- 2h.** [22-1370](#) MTC Resolution No. 1198, Revised. Revisions to MTC's Conflict of Interest Code to Update List of Designated Positions - Release for Public Comment

Action: Commission Approval

Presenter: Andrea Visveshwara

Attachments: [11c 22-1370 MTC Reso 1198 Conflict of Interest Code.pdf](#)

3. Approval

- 3a. [22-1242](#) MTC Resolution No. 4517, Revised. MTC FY 2022-23 Operating and Capital Budgets, Amendment No. 1

A request for Commission approval of MTC Resolution No. 4517, Revised, MTC FY 2022-23 Operating and Capital Budgets, Amendment No. 1.

Action: Commission Approval

Presenter: Derek Hansel

Attachments: [12a_22-1242_MTC_Reso_4517_FY2022-23_Agency_Operating_Budget_Amendment1.pdf](#)

Commissioner Abe-Koga was absent during the vote for agenda item 3a.

Upon the motion by Vice Chair Chavez and seconded by Commissioner Papan, the Committee unanimously approved the referral of MTC Resolution No. 4517, Revised to the Commission for approval. The motion carried by the following vote:

Aye: 6 - Vice Chair Chavez, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Ronen and Commissioner Worth

Absent: 2 - Commissioner Abe-Koga and Commissioner Rabbitt

4. Public Comment / Other Business

5. Adjournment / Next Business

The next meeting of the Administration Committee is scheduled to be held on Wednesday, November 9, 2022. Any changes to the schedule will be duly noticed to the public.